



## Narre Community Learning Centre

developing community through learning & support

To Parents / Guardians,

### WELCOME TO FUNTIME!

Please find enclosed a number of forms that will need to be completed and returned to our Office prior to your child's commencement in Funtime. At this time, you will also need to pay the balance of the fees owing.

You will also need to provide a copy of your child's Immunisation History Statement, which is available via Medicare. You can obtain this Immunisation History Statement from Medicare in the following ways:

- Phone 1800 653 809
- Email: [acir@medicareaustralia.gov.au](mailto:acir@medicareaustralia.gov.au)
- Visit the Medicare website via your MyGov login
- Visit your local Medicare office

If you are unable to obtain this through Medicare, a letter from your child's doctor can be provided however it must include all of the below criteria to be compliant with the government requirements:

(please check the boxes to indicate this has been included, if you are using this option)

**Immunisation Status**

Date of the child's next vaccination, *or* a statement saying the child has completed all their childhood vaccinations.

**Vaccine History**

List of the vaccines your child has received and when the vaccination was given (can be a separate attachment)

**Child's Details**

Full name, date of birth & address

**Immunisation Providers Details**

Doctors full name, organisation name, signed and dated by immunisation provider, Medicare number or Australian Childhood Immunisation Register Number

As per the NO JAB NO PLAY policy introduced by the Australian Government on 1 January 2016, if you do not provide the Immunisation History Statement or the doctors letter containing all of the above information your child will not be able to be enrolled in Funtime.

Please use the following checklist to ensure you have completed/included each required form:

**Enrolment Form**

**Child Profile**

**Photo Consent Form**

**Immunisation History Statement / Compliant Doctors Letter**

Should you have any questions regarding the FUNTIME application requirements, please contact us on 9704 7388.

Thanks,

Jenny & Leanne

FUNTIME Childhood Educators

**Narre Community Learning Centre Inc. 1 Malcolm Court, Narre Warren Victoria 3805**

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