



**Narre Community  
Learning Centre**  
*developing community through learning & support*



## Reading, Writing and Communication Skills - Group 2

Would you like to learn speaking, listening, reading and writing skills at beginners' level? This class will help you to learn these skills, which will help with everyday life activities.

### **An overview of this course:**

This class is designed to assist adults to learn, develop and improve basic reading, writing, communication and numeracy skills.

### **What you can expect to learn from this course:**

- Develop written skills for everyday life.
- Increase reading skills for everyday practical purposes such as reading signs, directions, instructions, labels, etc..
- Increase reading skills for everyday enjoyment such as reading magazines, books and personal communication.
- Be computer literate for everyday use such as emails, internet research, on-line applications and the use of Word to create documents.
- Develop basic maths skills for practical everyday purposes eg. shopping, bill paying, banking, budgeting, measuring, map reading, etc. as needed
- Develop language skills for effective communication with others and for some public speaking requirements.
- Develop knowledge and skills in spelling, grammar, punctuation and vocabulary for everyday purposes.
- Gain confidence to be able to increase education and employment opportunities.
- Learn for pleasure and increase general knowledge.

**For further information, call Clea on 9070 3831 (direct) or 9704 7388**

1 x 2 hours per week over Terms 1-4, mid-Term 1 intake

**Date/Time:** Thurs 12:30pm – 2:30pm

**Course dates:** Thurs 14th March 2019 – Thurs 12th December 2019

**Cost:** \$103.95 (full fee), \$50.00 (concession)  
\$87.50 (materials), \$10.00 (registration)